

A meeting of the **CABINET** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 21 FEBRUARY 2008** at **11:30 AM** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

**Contact  
(01480)**

**1. MINUTES** (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting held on 31 January 2008.

**Mrs H J Taylor  
388008**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. Please see Notes 1 and 2 below.

**3. CALL-IN: CAR PARKING STRATEGY**

To receive an oral report by the Director of Central Services on the outcome of the call-in, by the Overview and Scrutiny Panel (Service Support), of the decision of the Cabinet relating to the Car Parking Strategy.

**P Watkins  
388002**

**4. CONSULTATION AND ENGAGEMENT STRATEGY, COMMUNICATIONS AND MARKETING STRATEGY, CUSTOMER SERVICES STRATEGY.** (Pages 5 - 46)

To consider a report by the Chief Officers' Management Team seeking approval for the Consultation and Engagement Strategy.

**I Leatherbarrow  
388005**

**5. FUTURE IMPROVEMENTS TO RIVERSIDE PARK, HUNTINGDON**  
(Pages 47 - 62)

To consider a report by the Heads of Planning Services, Operations, Environmental Management, Legal and Estates seeking approval for the Riverside Park Masterplan.

**R Probyn  
388430**

**6. MEDIUM TERM PLAN: REQUEST FOR THE RELEASE OF FUNDS**  
(Pages 63 - 66)

To consider a report by the Head of Financial Services.

**S Couper  
388103**

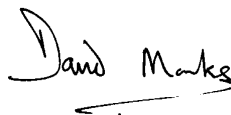
**7. STATE OF THE DISTRICT ENGAGEMENT EVENTS** (Pages 67 - 78)

To consider a report by the Overview and Scrutiny Panel (Service

**A Roberts**

- Delivery) outlining the findings of a study by the Panel's Consultation Working Group regarding the state of the district engagement events. **388009**
- 8. LOCAL PETITIONS AND CALLS FOR ACTION** (Pages 79 - 84)
- To consider a report by the Head of Administration on the implications of recent legislative change affecting the overview and scrutiny function and inviting comments in response to a consultation paper from the Department for Communities and Local Government (DCLG) on local petitions and calls for action. **R Reeves  
388003**
- 9. ENFORCEMENT POLICIES** (Pages 85 - 88)
- To consider a report by the Head of Administration regarding the publication of a Regulators' Compliance Code by the Department for Business Enterprise & Regulatory Reform (BERR) and the implications for the District Council. **R Reeves  
388003**
- 10. CYCLING** (Pages 89 - 94)
- To consider a report by the Cycling Working Group who's report and recommendations have been endorsed by the Overview and Scrutiny Panel (Service Support) for submission to Cabinet. **Miss H Ali  
388006**
- 11. TRAVEL PLAN** (Pages 95 - 104)
- To consider a report by the Travel Plan Working Group, their recommendations have been endorsed by the Overview and Scrutiny Panel (Service Support). **Miss N Giles  
387049**
- 12. PROPOSED TERMS OF REFERENCE AND OPERATION - COUNTRYSIDE JOINT GROUP** (Pages 105 - 112)
- To consider a report by the Head of Administration outlining proposed terms of reference and method of operation for the Countryside Joint Group. **Miss H Ali  
388006**

Dated this 13 day of February 2008



Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*

- (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

*Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).*

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.**

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*